

## **Milbank Concrete Products Ltd Construction (Design & Management) Regulations 2015**

To meet the requirements of the Construction (Design & Management) Regulations 2015, Milbank operates the following procedures.

### **1) Specialist Knowledge, Resources and Experience.**

Milbank has designed manufactured and installed precast concrete components since 1947 and therefore has developed considerable experience in this field of construction.

Milbank has its own in-house Design department to design and detail precast concrete products; Professional Indemnity Insurance is held by Milbank Concrete Products Limited in respect of this work.

Milbank manufactures precast concrete products at its facility located at Earls Colne, Essex. Teams of trained operatives are directly employed for the installation of precast concrete products. When it is necessary to use subcontractors, Milbank will only employ those subcontractors whose operatives are trained to the requirements of the Code of Practice for the Safe Erection of Precast Concrete Flooring and have passed our internal vetting procedure.

There is active liaison between Estimators, Designers, and the Contracts Managers to discuss all aspects of each Contract, including Health & Safety. Weekly management meetings are held to discuss the design and installation aspects of our works.

Milbank Concrete Products Ltd are certified to **ISO45001 and ISO 14001**, the company also holds the BSI Certificate of Conformity of the Factory Production Control.

Milbank Concrete Products Ltd are accredited to Constructionline Gold and CHAS Premium Plus

### **2) Safety Surveillance and Advice**

Milbank were one of the founder members of the Precast Flooring Federation's Health & Safety Committee. This committee had the responsibility of reviewing and updating The Code of Practice for the Safe Erection of Precast Concrete Flooring and setting standards for the training of Precast Flooring erectors. Milbank adhere to this Code of Practice when carrying out their installations. The current version can be found here <https://www.precastfloors.info/MPAPrecast/media/root/Publications/Flooring/Flooring-CoP-Safe-Installation.pdf>

Milbank Site teams include at least one SSSTS trained supervisor and are visited on a regular basis by their Contracts Supervisor and the Milbank Group HS&E Manager

**3) Health and Safety Training**

Milbank's personnel and operatives attend an initial company induction when joining the company which includes receiving a company construction site handbook. All site operatives carry a CITB, CSCS and or CPCS card giving details of their training and competences. They receive toolbox talks training when necessary. They are Abrasive Wheels trained and are fit tested for respirators.

Milbank Foremen have been trained to CITB SSSTS level as a minimum, key foremen are trained to SMSTS level. Each team will also include a CPCS Lift Supervisor.

The Company Health & Safety Policy is reviewed at least once every year. Updates to policies or procedures are notified via notice boards and written letter.

**4) Construction Skills Certification Scheme**

All Milbank operatives hold either CPCS Slinger / Signaller and CSCS Precast Concrete Installation Cards as a minimum.

**5) Safe Systems of Work**

Generic method statements and the Precast Flooring Federation's Standard Health, Safety and Welfare Attendance's are issued to clients with all quotations and order acknowledgments.

Site specific Risk Assessments and Safe Working Method Statements are prepared by Milbank's Contracts Managers / Site Supervisors, (who are trained as "Appointed Persons"), in conjunction with the Contractors site staff. One copy of this document is left with the Contractors' Site Manager, another is forwarded to the Contractors' Head Office, and a further copy will be issued to the erection team on the day of installation.

Copies of Milbank's approved working drawings will be in the possession of the erection team's foreman. These drawings will give full information of the required layout of the precast concrete units for each element of the contract.

When appropriate, Toolbox talks are held by the fixing team's foreman, Contracts Manager or Health and Safety Manager.

**6) Personal Protective Equipment**

It is Company policy that all operatives whilst working on construction sites must wear appropriate PPE.

PPE is issued individually to each operative who is responsible for its care and maintenance. This PPE comprises: Safety Footwear, Safety Helmet, Gloves, Eye and Ear

Protection, High Visibility Vests, Dust Masks. Operatives undergo Qualitative Fit Test for tight fitting respirators.

**7) Plant**

Each fixing team is equipped with lifting accessories appropriate for the tasks that they carry out, which are tested and have the appropriate test certificates. These test certificates are available for inspection by the contractor's site staff.

In the event of any plant or equipment being defective, the erection team's foreman will notify the Contracts Manager who will arrange for its service and/or replacement.

**8) Prosecutions:** None in previous 5 years

**9) Prohibition / Improvement Notices:** None in previous 5 years

**10) Safety Record**

<b>RIDDOR reportable</b>	<b>Year</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Total Employees		168	168	160	165	165
Fatalities		0	0	0	0	0
Major Injuries		0	0	0	0	0
RIDDOR over 7 Day		3	4	2	4	1
Dangerous Occurrence		0	0	0	0	0
Frequency Rate (n*100000/total hrs)		0.89	1.19	0.65	1.21	0.30
Prohibition Notices		0	0	0	0	0
Improvement Notices		0	0	0	0	0
Prosecutions		0	0	0	0	0
Total minor injuries		19	14	7	12	9

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